

SDHSRA State Finals Rodeo
Host Committee
117 E. 6th Avenue, Fort Pierre, SD 57532
Cell 605-858-9399
Email: Toni.Ruff@k12.sd.us

SDHSRA State Finals Rodeo, June 16-20, 2020

Welcome rodeo fans! We are extremely excited for our first year of hosting the South Dakota State High School Rodeo Finals and to working with each and every one of you, while enjoying watching our rodeo youth of South Dakota. This year the State Finals Rodeo is June 16th-20th. **The schedule will be finalized at the winter meeting, and will be available on sdhsra.com, schedule, state finals, after that time.**

Keep in mind, you will be responsible for your own merchandise and security will be at a minimum. The building will be locked each night when vendors are closed.

When you mail back your Application and Waiver PLEASE REMEMBER TO INCLUDE YOUR **PROOF OF INSURANCE** FOR YOUR BUSINESS . . . **LISTING THE SOUTH DAKOTA HIGH SCHOOL RODEO FINALS** WITH THE DATES THAT YOU WILL BE AT THIS RODEO. Even if you have been a vendor in the past, we still NEED that information for vending in 2020. Please remember to enclose the payment for your booth/spot. Your booth/spot will not be saved without this information. Deposit for your spot is due February 1st and the second and final payment will be June 10th. I have visited with some of you already about vending, so if you have an idea of the location you would like to be in please let me know when you send in your first payment. I will do my very best to make it work. Spots will be reserved in the order they are completely received. Please also remember you will get only 2 passes for attending the rodeo.

I also need to make sure everyone is aware of the following:

LOGO PROTECTED

Any Member, State, Competing Region, Parent, Sponsor, or other wishing to use the SDHSRA logos must receive written permission from the SDHSRA Executive Secretary before use is allowed. This covers the service marks, trademarks, abbreviations or copy of the name or logos which the SDHSRA is the exclusive owner and has exclusive rights to the use of, either by open and notorious usage or by the registration with the proper offices.

Please don't hesitate to call if you have any questions.

Toni Ruff

Make Checks Payable to: Stanley County Fairgrounds

**South Dakota High School Rodeo Association State Finals Rodeo
Vendor Space Reservation Form
June 16-20, 2020
Stanley County Fairgrounds-Fort Pierre, SD**

Please fill out the information below and return this form to:

Toni Ruff @ 117 E. 6th Avenue Ft. Pierre, SD 57532 or email to toni.ruff@k12.sd.us

Contact Person	
Business Name	
Physical Address	
Phone Number	
Email Address	
Describe the merchandise sold at your booth.	

Rental Options – Please choose the appropriate category or categories.

Rental Description	Rate	Please mark your rental option choice
Option 1 Trailer Booth Space 6 X 12 outside	\$200.00	
Option 2 12 X 12 space	\$200.00	
Option 3 Private room under grandstand with garage door and lock (7 available)	\$300.00	
Power Needs Electricity (Watts and # of Outlets needed)?		
Water Needs Water Needed(for food vendors only)		
If you're a returning vendor to SDHSRA State Finals and have a preference on booth location, please include that request here. We will do our best to honor these requests. All vendors will be located under the grandstands.		

ALL VENDORS MUST PROVIDE A CERTIFIED COPY OF **LIABILITY INSURANCE** NAMING THE *STANLEY COUNTY FAIRGROUNDS* AS THE INSURED.

Reservations for vendor space cannot be finalized until the insurance certificate has been provided.

Please make checks payable to: Stanley County Fairgrounds

Mail Contract, Insurance and Payment to: Toni Ruff 117 E. 6th Avenue, Fort Pierre, SD 57532

Vendor set up will be on Tuesday, June 16th from 8:30am CST – 8:00pm CST.

Vendor hours of operation are:

Wednesday 8:30 am – 8:00 pm

Thursday 8:30 am – 8:00 pm

Friday 8:30 am – 8:00 pm

Saturday 8:30 am -8:00 pm

For more information, please contact **Toni Ruff 605-858-9399** or **Toni.Ruff@k12.sd.us**

2020 SDHSRA State Finals Rodeo Event Vendor Contract

Name of the Event: **SDHSRA STATE FINALS RODEO FORT PIERRE, SD.**

Date of the Event: June 16 – 20, 2020 *schedule will be finalized at the SDHSRA Winter Meeting 2/1/2019

Cost: 1. Trailer spot \$200.00 each 2. 12x12 floor spots \$200.00 each
3. 7 (seven) individual booths under grandstand with garage door \$300.00 each

\$50.00 deposit due by February 1, 2020 Final payment is due June 10, 2020

Vendors must provide their own equipment: tables, chairs, etc.

All fees are nonrefundable as they are used to promote the event.

Set up will be from 8:30 am CST - 8:00 pm CST on Tuesday June 16th and **tear down** will be on Saturday, June 20th after the Final Performance.

Vendors are responsible for leaving the area in the same condition they found it in.

Registration: Vendor forms must be turned in by *February 1, 2020*.

Company Name: _____

Contact Person: _____

Address: _____

Phone: _____

Email: _____

Description of items to sell: _____

Total Amount Submitted with Contract: \$_____

Stanley County or their affiliates will not be held responsible for any liability, lost, stolen, or damaged merchandise during the SD High School Rodeo Finals. Stanley County or their affiliates will not be held responsible for any injury incurred during the SD High School Rodeo Finals.

Signature of Vendor: _____

Date: _____

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