# SDHSRA State Finals Rodeo Host Committee

117 E. 6<sup>th</sup> Avenue, Fort Pierre, SD 57532 Cell 605-858-9399 Email: Toni.Ruff@k12.sd.us

## SDHSRA State Finals Rodeo, June 14th-18th, 2022

Welcome rodeo fans! We are extremely excited for another year of hosting the South Dakota State High School Rodeo Finals and to work with each of you, while enjoying watching our rodeo youth of South Dakota. This year the State Finals Rodeo is June 14<sup>th</sup>-18th. The schedule will be finalized at the winter meeting, and will be available on sdhsra.com, schedule, state finals, after that time.

Keep in mind, you will be responsible for your own merchandise and security will be at a minimum. The building will be locked each night when vendors are closed.

When you mail back your Application and Waiver PLEASE REMEMBER TO INCLUDE YOUR **PROOF OF INSURANCE** FOR YOUR BUSINESS . . . **LISTING THE SOUTH DAKOTA HIGH SCHOOL RODEO FINALS** WITH THE DATES THAT YOU WILL BE AT THIS RODEO. Even if you have been a vendor in the past, we still NEED that information for vending in 2022. Please remember to enclose the payment for your booth/spot. Your booth/spot will not be saved without this information. Deposit for your spot is due February 7<sup>th</sup> and the second and final payment will be June 6<sup>th</sup>. I have visited with some of you already about vending, so if you have an idea of the location you would like to be in please let me know when you send in your first payment. I will do my very best to make it work. Spots will be reserved in the order they are completely received. Please also remember you will get only 2 passes for attending the rodeo.

I also need to make sure everyone is aware of the following:

### LOGO PROTECTED

Any Member, State, Competing Region, Parent, Sponsor, or other wishing to use the SDHSRA logos must receive written permission from the SDHSRA Executive Secretary before use is allowed. This covers the service marks, trademarks, abbreviations or copy of the name or logos which the SDHSRA is the exclusive owner and has exclusive rights to the use of, either by open and notorious usage or by the registration with the proper offices.

Please don't hesitate to call if you have any questions.

Toni Deal

Make Checks Payable to: Stanley County Fairgrounds

# South Dakota High School Rodeo Association State Finals Rodeo Vendor Space Reservation Form June 14-18, 2022 Stanley County Fairgrounds-Fort Pierre, SD

Please fill out the information below and return this form to:

Toni Deal @ 117 E. 6<sup>th</sup> Avenue Ft. Pierre, SD 57532 or email to toni.ruff@k12.sd.us

Contact Person	
Business Name	
Physical Address	
Phone Number	
Email Address	
Describe the merchandise sold at your booth.	

**Rental Options** – Please choose the appropriate category or categories.

Rental D	escription	Rate	Please mark your rental option choice
Option 1	Trailer Booth Space 6 X 12 outside	\$250.00	
	Larger Trailer Booth Space outside	\$450.00	
Option 2	12 X 12 space	\$250.00	
Option 3	Private room under grandstand with garage door and lock (7 available)	\$350.00	
Power Nee	ds Electricity (Watts and # of Outlets needed)?		
Water Needs Water Needed (for food vendors only)			
If you're	If you're a returning vendor to SDHSRA State Finals and have a preference on		
booth lo	cation, please include that request here. We will do our best to honor		
these re	quests. All vendors will be located under the grandstands.		

ALL VENDORS MUST PROVIDE A CERTIFIED COPY OF **LIABILITY INSURANCE** NAMING THE *STANLEY COUNTY FAIRGROUNDS* AS THE INSURED.

Reservations for vendor space cannot be finalized until the insurance certificate has been provided.

Please make checks payable to: Stanley County Fairgrounds

Mail Contract, Insurance and Payment to: Toni Deal 117 E. 6th Avenue, Fort Pierre, SD 57532

Vendor set up will be on Tuesday, June 14<sup>th</sup> from 8:30am CST – 8:00pm CST.

<u>Vendor hours of operation</u> are: Wednesday 8:30 am – 8:00 pm Thursday 8:30 am – 8:00 pm Friday 8:30 am – 8:00 pm Saturday 8:30 am -8:00 pm

For more information, please contact Toni Deal 605-858-9399 or Toni.Ruff@k12.sd.us

# **2022 SDHSRA State Finals Rodeo Event Vendor Contract**

Name of the Event: <u>SDHSRA STATE FINALS RODEO FORT PIERRE, SD.</u>

Date of the Event: June 14<sup>th</sup>-18, 2022 \*schedule will be finalized at the SDHSRA Winter Meeting

**Cost:** 1. Trailer spot \$250.00 each Large trailer \$450.00 2. 12x12 floor spots \$250.00 each

3. 7 (seven) individual booths under grandstand with garage door \$350.00 each

# \$50.00 deposit due by February 1, 2022 Final payment is due June 7, 2022

Vendors must provide their own equipment: tables, chairs, etc.

All fees are nonrefundable as they are used to promote the event.

**Registration:** Vendor forms must be turned in by *February 1, 2022.* 

<u>Set up</u> will be from 8:30 am CST - 8:00 pm CST on Tuesday June 14<sup>th</sup> and **tear down** will be on Saturday, June 18<sup>th</sup> after the Final Performance.

Vendors are responsible for leaving the area in the same condition they found it in.

Company Name:	_
Contact Person:	
Address:	
Phone:	_
Email:	_
Description of items to sell:	-
Total Amount Submitted with Contract: \$	
Stanley County or their affiliates will not be held responsible for any lia merchandise during the SD High School Rodeo Finals. Stanley County or responsible for any injury incurred during the SD High School Rodeo Finals.	or their affiliates will not be held
Signature of Vendor:	
Date:	

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